

DALLAS COUNTY BOARD OF HEALTH

801 Court, Adel, Iowa 50003

Dallas County Health Department: (515) 993-3750

DATE OF MEETING: August 27, 2019

TIME OF MEETING: 7:00pm

PLACE OF MEETING: 902 Court St., Adel, IA 50003; Board of Supervisors Conference Room

ITEM 1: The regular meeting of the Dallas County Board of Health was called to order by Chairman Kim Chapman at 7:00pm on August 27, 2019. Present were members Monty Button, Ashley Sunderman, and Samantha Uhlenhake. Dr. Josh Kindt was absent. Staff members Abigail Chihak, Suzanne Hegarty, Ted Trewin, and Rhonda Shoafstall were present. Also present were Heather Bombei, Kyler Hegarty, and Ralph Watts.

ITEM 2: Button moved to approved the agenda. The motion was seconded by Sunderman. **All ayes, motion carried.**

ITEM 3: During open forum Heather Bombei, Iowa Department of Public Health Regional Community Health Consultant, provided a summary of how Local Public Health Service grant dollars were utilized in FY19. Bombei reviewed Iowa Code & Iowa Administrative Code requirement for Local Boards of Health. She reminded the board about upcoming expiring appointments, updated the board that IDPH Director Gerd Clabaugh is now interim Director of DHS but will also be remaining at IDPH, and reported that Story county has had discussion with their Emergency Management Agency regarding preparedness in case of a possible animal quarantine. Hegarty stated she will talk with the Dallas County EMA to discuss further preparedness options.

Also in open forum, Ralph Watts shared about his experience with his septic tank collapse. He had called a service to clean it out and then proceeded to call the health department to get a permit to replace the septic tank. He was told to request a variance to the current regulation at the August Board of Health meeting, as currently, homeowners are not allowed to install their own systems. Watts wanted a new system in the ground prior to the meeting so he worked with a current septic contractor, installed the system, and had it inspected. His concern is that homeowners have no options for installing their own systems. Watts suggested to make arrangements for homeowners to request a permit if they can demonstrate capability and adequacy to do the work.

ITEM 7: At 7:15pm Chapman opened the public hearing on Chapter 34 Dallas County Health Regulations. Public in attendance: Mr. Ralph Watts. Mr. Watts reiterated his remarks from Open Forum. Discussion was held regarding the ability of homeowners to install their own septic systems. Guidance was given to staff to rework the wording in Chapter 34 to clarify the requirements for Liability Insurance, Worker's Compensation coverage, and homeowner self-installation options. Uhlenhake moved to close the public hearing. The motion was seconded by Button. **All ayes, motion carried.** Uhlenhake moved to set time and date for a public hearing on Chapter 34 Dallas County Health Regulation for September 24, 2019 at 7:15pm in the Board of Supervisors conference room. The motion was seconded by Sunderman. **All ayes, motion carried.**

ITEM 4: Uhlenhake moved to approve the consent agenda. Sunderman seconded the motion. **All ayes, motion carried.**

ITEM 5: Button moved to approve the July 23 minutes as submitted. Uhlenhake seconded the motion. **All ayes, motion carried.**

ITEM 6: Rhonda Shoafstall presented an update on the Communicable Disease & Tuberculosis Program at Dallas County Health Department. She provided the board with a summary of her work and a sample investigation form.

ITEM 8: Chapman stated that as of August 31 HomeCare Inc will be closing and asked Hegarty to describe the services provided and how it could effect this board. Hegarty explained that home delivered meals, congregate meal

sites, and homemaking programs are currently funded through Aging Resources. No action was taken on this discussion item.

ITEM 9: Hegarty presented an updated version of the Retention of Client Records Policy stating that she removed the home health language and clarified the provision for minors. Button moved to approve the policy as written. Uhlenhake seconded the motion. **All ayes, motion carried.**

ITEM 10: In other business, Trewin stated that the Grants to County contract was signed and submitted. He received the Pool and Tattoo contract the previous day and is still reading through it to assure that his department can fulfill the contract, stating that it is not much different than previous contracts, except that Tanning Facility Inspections have been removed. No action was taken.

ITEM 11: Button moved to adjourn the meeting. The motion was seconded by Sunderman. Chapman adjourned the meeting at 8:48pm. The next meeting of the Dallas County Board of Health will take place on September 24, 2019 at 7:00pm in the Board of Supervisors conference room.

Respectfully submitted,
Abigail Chihak
Community Health Administrator
Dallas County Health Department